### Decision Consultation Form (DCF)

**Use:**
when Healthcare Decision Maker has health-related concerns, needs more information about health issues or has decided to **not** follow all or part of health-related order, recommendation or suggestion

**Source:**
Orders, Suggestions or Recommendations may come from:
- PCP, Specialists, healthcare practitioner
- Registered or licensed clinicians
- Oversight Activities or Entity (e.g. Community Practice Review, DOH review)

**Healthcare Decision Maker (individual w/capacity, guardian, surrogate, etc.,):**
Communicates issue in a timely manner; confers with PCP, Specialists, etc. to discuss risk/benefits of a healthcare order, treatment or procedure; can choose to get a second opinion from another medical practitioner, seeks additional information or consultation (see resources below); **makes and communicates an informed decision**

**Completing the Decision Consultation Form:**
Case Manager is ultimately responsible for DCF process, which may include convening a meeting to address health related issue; CM facilitates resources when needed; CM fills out and completes the Decision Consultation Form re: the informed decision; CM updates the Health and Safety Action Plan page of ISP; CM files and retains Decision Consultation Form – makes copies of DCF for pertinent provider files.

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### Team Justification Form (TJF)

**Use:**
when IDT or Healthcare Decision Maker has given consideration regarding a non-health related recommendation or suggestion

**Source:**
Suggestion or Recommendations may come from:
- Community Practice Review
- Professional or Entity Conducting Evaluation or Review

**IDT or Individual w/capacity, guardians, etc.,):**
After due consideration of the non-health related recommendation or suggestion, **makes a thoughtful determination** to: 1) Implement the recommendation; 2) create an action plan and revise the ISP to implement the recommendation, if necessary, OR; 3) **not** to implement recommendation

**Completing the Team Justification Form:**
Case Manager is responsible for TJF process, which includes convening a meeting for due consideration of non-health related issue; IDT makes determination; CM fills out and completes the Team Justification Form (attaching report containing the recommendations to the TJF); CM updates appropriate documents (i.e. ISP); CM files and retains Team Justification Form – makes copies of TJF for pertinent provider files.

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**Resources:** Transdisciplinary Evaluation and Support Clinic (TEASC); Continuum of Care (CoC); DDSD Regional Office Nurses; Bureau of Behavioral Supports (BBS); Clinical Services Bureau (CSB)

For current forms and resources, please refer to the following links:
Continuum of Care- [http://coc.unm.edu/decision consultation](http://coc.unm.edu/decision consultation)